

Minutes for Pastoral Council Meeting May 10, 2010

In attendance: Father Joe, Bill Kraus, Rick Smith, Dick Maio, Cindy Toft, Mike Goff, Kathy Marohl, Pete Jablonski, Steve Cooley

Unable to attend: Margaret Wood, Liz Howard, Betty Fox

Father Joe: Opened the meeting with our prayer.

The minutes from last meeting were accepted after correcting the typographical errors on Kraus and Johnston.

Pastor's report

Status of the parish: Financial outlook FY 2009-2010

We don't know the exact status of the finances yet after paying for the fire alarm system. The estate money from Betty Garrison will help.

Future of the Parish:

We don't know how the new pastor at Holy Family will impact the cluster plan. Bill Kraus suggests that we go ahead with our plans to hire a lay pastoral associate by finishing the job description and process for hiring.

ACTION: Dick and Father will meet and finalize the job description.

Father Joe suggested that the Pastoral Council ask the cluster committee for a clarification of how the committee will look after the report is completed.

Father Joe proposed that a Stewardship committee is needed to work on increasing the parish income. The committee will need to approach parishioners to put the parish in their wills. The Master Plan is close to being completed and we'll need to raise the money to implement it need. This committee is needed to get this started.

Parish-wide email was tested today.

Pat Dixon is recuperating from broken elbow.

Old Business:

Ad Hoc Committee Reports:

Financial Committee

Rick Smith reported on the 3 options for automatic offertory. Before this can be implemented the parish needs to change banks and that is in the works.

Mike Goff moved that we go ahead and get Parish Soft set up with our new bank account and get the staff trained ASAP. The motion was seconded and passed.

ACTION: Mike Goff and Rick Smith will help Sue Johnston to get the publicity for this out to parishioners.

Hispanic ministry

ACTION: Margaret Wood and Father Joe need to meet to get this going.

Lay pastoral associate

ACTION: Father Joe and Dick Maio will meet to write the job description.

Committee Reports

Cluster Committee

Dick Maio reported that the committee will submit the report to the bishop in June.

The Co-coordinating committee will be the Cluster committee for the first year to advise the priests and coordinate their activities.

Master Plan Committee

Dick Maio reported that the State Highway Administration denied the plans for the driveway from Rt. 214. Dick Maio will meet with the inspector about trees that need to be removed to put a new driveway from Loch Haven Rd. Our current septic system will not work with the proposed new church.

Father Joe said that we need to update stats of the parish with archdiocese to show our steady growth.

Education –no report

Evangelization—The June 25th Parish Feast Day dinner dance has a new band booked at a reasonable price. Tickets will be on sale in late May.

Facilities—Pete Jablonski reported on the status of the new fire alarm. The work is near completion and still needs to have the kitchen hood suppression system added to the new alarm system.

The new sign for the church should be ready soon.

The current drainage pond needs to be cleared of overgrowth. A member of the facilities committee will meet with the county rep.

We are waiting for the approval from the insurance company to start the repairs on the rectory siding.

The new cleaning company, Maid Perfect, will start on the 15th of the month at a savings of \$200.

The reverse osmosis system is installed and working well and should save us \$1500 annually.

The parking pole lights are repaired and a new security lights installed on the building.

Upcoming projects are: paving of the lots and driveway, cleaning the façade of the church, painting and carpeting the rectory, touchup painting of the church and offices, ceiling tile replacements.

Finance—Rich Smith reported that the committee met last Tuesday. New member, Jean Blouneau, asked if the parish yard sale after mass on May 23rd could be extended to parishioners who wanted to put their items for sale? Father Joe said that this event was for selling parish surplus items.

Preliminary figures show we were doing well on the budget. The Parish operating expenses were down with the exception of the new fire alarm system.

ACTON: Rick Smith is putting the budget together for next Pastoral Council meeting.

Haiti--The \$6000 from the fund-raiser was sent to St. Elizabeth's. A Travel sub-committee was formed to plan future trips to Haiti. The committee is working on fund raising ideas. There will be a newsletter in bulletin in the fall. The Gala of Hope is on November 6th. The money raised will be distributed to all the parishes, including St. Elizabeth's. Mike Goff working on Internet access for St. Elizabeth's.

Liturgy—Bill Kraus reported that the committee was pleased with Easter services but suggested next year we include instructions for the Vigil Mass on when to sit and stand etc. The May Crowning went very well and was planned by volunteers. Next year we need to include plans for dealing with traffic and children so close to Loch Haven Rd. The committee's goal is to divide events into small projects and get non-committee members to participate in planning and working the event. On June 6th Mass will honor graduates.

St. Vincent De Paul—Cindy Toft reported that 82 families were helped in April at the food pantry. 5 families asked for financial assistance. The clothing drive is this weekend.

Consolation (submitted by Fr. Joe)

There are 10 volunteers on this committee with 3 actively visiting people. Father suggested having volunteers go out with Deacon Steve and Father to get used to visiting.

The committee has written a booklet for families planning funerals and they have found an advertising sponsor to pay for printing the booklet.

Cindy asked about having a group for bringing food for after funeral reception
Father directed Cindy to talk to the consolation committee about this.

New Business:

By next meeting we need to know what funding will be needed for a lay pastoral
associate.

ACTION: Father Joe and Dick Maio will set a salary recommendation.

ACTION: a copy of proposed budget needs to be to the Pastoral Council before next
meeting.

ACTION: Everyone needs to approach parishioners to run for election. By next
meeting we need at least 3 candidates with bios and photos.

Closing Prayer

Respectfully submitted,

Katherine Marohl
Pastoral Council Secretary